



Certificate of Recognition® (COR®) Training Application Form

APPLICATION DETAILS

Date of Application: _____ (Year/Month/Day)

Reason for Completing Training (Choose 1 Only):

- ☐ COR Certification for Company ☐ NCSO® or NHSA™ Certification
☐ Gain Certification Bundle (OHS Committee Level 1, Safety for Supervisor, Auditor Certification etc.)
☐ Other (Specify): _____

COURSE INFORMATION

Which Certificate of Recognition® course would you like to be registered for:

Date: _____ (Day 1 of training) Location*: _____
(Year/Month/Day)

*For Virtual Instructor-Led Training, indicate "Virtual"

STUDENT INFORMATION

First Name: _____ Middle Initial: _____ Surname: _____

Date of Birth (to ensure record integrity) _____ (Year/Month/Day)

Mailing Address: _____

City/Town: _____ Province: _____ Postal Code: _____

Phone: _____ Personal Email: _____

COMPANY INFORMATION

Company Name: _____

Number of Employees within NL: _____

Mailing Address: _____

City/Town: _____ Province: _____ Postal Code: _____

Contact Name: _____ Phone: _____

Company Email: _____

For Companies looking to gain COR® Certification, you must provide "Proof of Registration with WorkplaceNL"

This documentation must originate from WorkplaceNL and indicate the Newfoundland Industry Classification (NIC) Code and Firm Number of the company. This could be a Notice of Assessment Rate, a Registration Information Letter, or Payroll Assessment Statement (financial information can be removed), showing the company's Firm number and NIC Code. A WorkplaceNL "Clearance Letter" does not meet this requirement as it does not include the required Firm Number and NIC Code.

Personal information is collected for accuracy of training records. It is only shared with WorkplaceNL with respect to courses that are mandated by WorkplaceNL and recorded in the Certification Training Registry. Personal information will not be released under any circumstances to other third parties.

For NLCSA Use Only: Online Harassment Registration No: _____ Password: _____

Date Issued: _____ Issued By: _____

Certificate of Recognition® (COR®) Training Application Form

The NLCSA is pleased to offer our flagship Certificate of Recognition® (COR®) training program in two convenient formats:

Option 1: Virtual Instructor-Led Training (VILT)

- Training includes 2 virtual, instructor-led modules. Each being 2-days in duration and are delivered over the course of a month, plus NLCSA's online Harassment training (to be completed independently).
- Monthly group schedule:
 - Week 1: Monday & Tuesday – Module 1
 - Week 2: Wednesday & Thursday – Module 2
 - Online Harassment training may be completed any time during the month.
- Requirements: Participants must attend sessions in the scheduled order. All modules are to be completed within 30 days; otherwise, training must be restarted.
- Technology: Webcam, speakers, microphone, and reliable internet connection are required. Training must be completed on a laptop or desktop (mobile devices not supported). Sharing of devices is not permitted.

Option 2: In-Person (Classroom) Training

- Training is delivered in a 5-day, classroom-based format at NLCSA.

Training Outcomes

Participants who complete COR® training, in either format, will also receive:

- OHS Committee, WHS Representative or Designate Certification – Level 1
- Supervisor Health and Safety Certification
- COR® Auditor Certification

Completion of COR® training is the first step in the COR® Certification process. An organization will not be eligible for a Letter of Good Standing unless they:

- a) are a Member or Associate Member, and
- b) have developed, implemented, and audited a health and safety program that meets COR® standards.

Registration & Payment

- Please complete and return the attached form prior to the course date.
- Course fees must be paid in full prior to registration.
- Cancellations require 48 hours (two business days) notice or charges will apply.

Associate Membership

Companies who do not come under a "construction" WorkplaceNL NIC Code (Newfoundland Industrial Classification Code) are eligible to join the NLCSA as an Associate Member

Associate membership fees are payable annually and are based on company size

Number of Employees	1-2	3-10	11-30	31-50	51+
Annual Fee	\$125.00	\$325.00	\$625.00	\$900.00	\$1125.00
HST	\$18.75	\$48.75	\$93.75	\$135.00	\$168.75
Total Annual Fee	\$143.75	\$373.75	\$718.75	\$1035.00	\$1293.75