

# **Company Name**

## **SAFE WORK PRACTICE**

### **USING HAMMERS AND BARS IN CLOSE QUARTERS**

#### **SPECIAL EQUIPMENT REQUIRED**

Work gloves, hard hats, safety glasses and steel-toed footwear.

#### **INTRODUCTION**

Hammers and bars serve many purposes throughout the operations, including:

- ◆ At the crushing and screening area, unplugging chutes, bins, and transfer points that have become blocked.
- ◆ Maintenance of mobile equipment.

Using hammers and bars can be hazardous any time, but the danger greatly increases when these tools are used near other equipment, structures, or personnel. Since hammers and bars are often used in close or restricted quarters, extra care must be taken to prevent injury (e.g., being struck by the tools or caught in a pinch point).

#### **PRACTICES:**

1. Thoroughly examine the work area. Determine how much room there is to work, including side and overhead clearances. Clean up spills in the area, particularly oil or grease, that can cause slippery footing.
2. If the work is to be done in, on, or near power equipment, lock it out according to the established company lockout, tagout, and tryout procedure.
3. Wear gloves and properly fitting safety glasses when using bars or hammers.
4. Use only bars that are in good condition; bars that are not in good condition must be removed from service. Bars must be straight, free of sharp snags, and have ends that are not badly mushroomed. If necessary, bars should be sharpened and properly shaped by the maintenance department before use.
5. Do not stand on or jerk a bar to increase the force of the leverage. Do not straddle the bar. Keep clear of the bar's potential path of travel.
6. Do not bar over the top of one object to reach another.
7. Keep hands and other body parts clear of striking points when using a hammer.
8. Do not hammer on any part of the bar except the end intended for that purpose.
9. Do not hammer on any part of another hammer or similar tool. The extreme hardness of these tools can cause them to splinter, sending metal fragments flying at great velocity throughout the immediate vicinity.

# SAFE WORK PRACTICE

- 10. Use adequate lighting in the working area.
- 11. Return tools to their proper storage area when the job is completed.



**Be careful and know personal limits. Avoid personal injury and injury to others while working in close quarters.**

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## Work Practice Review Records

<b>Last Review Date</b>	<b>Leader</b> (person responsible)	<b>HOW</b> (eg: Safety meeting)