

Audit Interview Questions

WHS Representative / Designate						
	Question	Interview	Positive	Negative	N/A	Total Responses
14.1	Are you connected to management in any way? If yes, are you the WHS designate?	WHS Representative / Designate				
14.2	Have you been involved in the development or review of the OHS policy?	WHS Representative / Designate				
14.3	Have you participated in workplace inspections? If yes, can you please give me an example of where and when?	WHS Representative / Designate				
14.4	Does the employer consult with you during the hazard assessment process?	WHS Representative / Designate				
14.5	Are you involved in the development or review of safe work practices?	WHS Representative / Designate				
14.6	Are you involved in the development or review of safe job procedures?	WHS Representative / Designate				
14.7	Do you participate in/review the results of incident investigations?	WHS Representative / Designate				
16.1	Where would you find the SDS for the hazardous products and chemicals (including consumer products) in your workplace?	WHS Representative / Designate				
16.4	Do you work with, or in proximity, to hazardous products and chemicals? If yes, which ones and have the SDS for these products been reviewed with you?	WHS Representative / Designate				
17.1	Do you have procedures developed for working in confined spaces?	WHS Representative / Designate				
18.1	Do you have procedures developed for working at height?	WHS Representative / Designate				
19.1	Do you have procedures developed for working in proximity to power lines?	WHS Representative / Designate				
20.1	Does the company have written traffic control procedures?	WHS Representative / Designate				

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20.5	Do all individuals who hold overall responsibility for traffic control operations hold a valid Level 2 traffic control training certificate?	WHS Representative / Designate				
21.1	Does the company have written procedures for trenching & excavation activity?	WHS Representative / Designate				
22.1	Does the company have written procedures for transporting dangerous goods?	WHS Representative / Designate				
23.1	How do you determine whether or not asbestos or other hazardous materials are present, prior to commencing renovation or demolition activities? If hazardous materials are suspected, what procedures do you follow?	WHS Representative / Designate				
23.2	If hazardous materials are confirmed, what procedures do you follow?	WHS Representative / Designate				
24.2	Is garbage and recyclables removed and are floors and working surfaces kept clean?	WHS Representative / Designate				
24.3	Does your work site provide adequate ventilation for the type of work being carried out?	WHS Representative / Designate				
25.1	Has the employer consulted with you on your experiences with working alone, workplace harassment, and violence?	WHS Representative / Designate				
25.2	If applicable, have procedures been developed to address the risk of working alone?	WHS Representative / Designate				
25.3	If applicable, have procedures been developed to eliminate or mitigate the risk of workplace violence?	WHS Representative / Designate				
25.4	Were you consulted during the development of the Harassment Prevention Plan?	WHS Representative / Designate				
26.1	Does your organization have an ESRTW policy?	WHS Representative / Designate				
26.4	What are your responsibilities/obligations in terms of ESRTW and what are you required to do after an injury occurs?	WHS Representative / Designate				

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27.7	If you have been involved in the RTW process, were you involved in identifying suitable and meaningful work during RTW planning?	WHS Representative / Designate				
28.1	Do you have an Environmental policy/procedure? What equipment and materials do you have for the protection of the environment?	WHS Representative / Designate				
28.2	Have procedures been developed and communicated to workers to deal with an accidental release of contaminants to the environment?	WHS Representative / Designate				