

# NO HARM DONE

Our Commitment to Safety

## Audit Action Plan

<b>Company:</b>		<b>Date:</b>	
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This action plan is **mandatory** and has been developed to assist the member company in addressing any deficiencies identified during the audit. Recommendations for corrective action should adhere to the SMART Principles.  
**S- Specific M- Measureable A- Attainable R - Relevant T- Timely**

Audit Element	Issue Identified	Planned Corrective Action	Target Action Date	Date Item Closed

**Note: If item(s) have been addressed, please submit proof of completion with your audit instrument.**